Coffee Club App Limited, trading as Coffy, Privacy Notice and Cookies Notice

Last updated: 25 July 2020

Your privacy is important to us at Coffy. In this Privacy Notice, we explain who we are, how we collect, share and use personal information about you, what your privacy rights are and how you can exercise them.

This Privacy Notice only applies to personal information that we collect through our website at www.coffy.co.uk and the Coffy web application (collectively, the "Site"). This Privacy Notice applies to you if you use our Site in the UK.

If you have any queries or concerns about our use of your personal data, then please contact us using the contact details set out at the bottom of this Privacy Notice.

The Site is not intended for or directed to persons under the age of 18, and we will not knowingly collect information from persons under 18. To provide information to us through registration or in any other manner on the Site, you must be 18 years of age or older.

Quick links

Please read this Privacy Notice thoroughly before using the Site. However, if you only want to access a particular section of this Privacy Notice, then you can click on the relevant link below to jump to that section.

- 1. What does Coffy Do?
- 2. What Personal Information Does Coffy Collect and Why?
- 3. What Does Coffy Do with the Personal Information It Collects?
- 4. What is the Legal basis for Processing Personal Information?
- 5. How does Coffy use Cookies?
- 6. How does Coffy Keep My Personal Information Secure?
- 7. International Data Transfers
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1. What Does Coffy Do?

Coffy enables consumers to find participating venues, redeem hot drinks (included in our subscriptions), and access services or products offered and operated by restaurants, cafes, or other third parties through our platform. The registered name of our company is Coffee Club App Limited, which is located in the U.K, and is trading as Coffy.

2. What Personal Information Does Coffy Collect?

We collect or receive personal information through various ways via the Site. In many cases, you choose what information to provide, but sometimes we require certain information in order for you to use, and for us to provide you with the services we offer through the Site.

Data You Provide To Us.

There are a variety of different ways you may provide data to us, such as:

- Account Creation. To create an account, you need to provide data including information such as your name and email address. If you make a purchase or sign up for a subscription, you will need to provide payment and billing information.
- <u>Posting and Uploading</u>. We collect personal information from you when you provide, post or upload it to our Site, such as when you respond to a survey or provide a rating or review for a restaurant or café.
- <u>Third Party Data</u>. You may not provide information to us about someone else unless you have obtained the prior consent of the other person for us to receive and use their information, such as for referral purposes.

Data Collected Automatically Through Your Use of the Site.

- We may log usage data when you visit or otherwise use our Site, such as when you view or click on content or ads (on or off our Site), browse, redeem a hot drink and install or update one of our mobile apps. Specifically, the information we collect automatically may include information like internet protocol ("IP") address, device type, unique device identification numbers, browser-type, broad geographic location (e.g. country or city-level location) and other technical information. We may also collect information about how your device has interacted with our Site, including the pages accessed and links clicked.
- We may also collect precise geolocation data pertaining to your mobile device, if you
 have consented to providing this to us through your device settings. We may use this
 information to provide, promote, and improve our services (for example, by showing
 you restaurants that are close to your location) and for related reasons, such as fraud
 prevention and security purposes. Please note that if you do not consent to providing
 your geolocation data, certain features of the mobile application may not work.

The information we collect automatically enables us to better understand the visitors who come to our Site, where they come from, and what content on our Site is of interest to them. This enables us to improve the quality and relevance of our Site to our visitors.

Cookies, Web Beacons and Other Similar Technologies.

 We may use cookies and similar technologies (e.g., web beacons, pixels, ad tags and device identifiers) to recognize you and/or your device(s) on, off and across the Site, including when you use different devices. To learn more, including how to change your cookie settings, please see our Cookie Notice.

Data From Others.

• From time to time, we may receive personal information about you from third party sources to assist us in providing, evaluating and improving our Site and offerings, but only where these third parties represented that you gave your consent either or are otherwise legally permitted or required to disclose your personal information to us. For example, restaurant partners may provide information to us in connection with a drink you redeem or accompanying goods you consume, for example if there is an issue with your experience. We may also collect information from third-party services like Facebook if you use one of these services to log into or integrate with our Site. This information may include your name, email address and city or your friends or contacts on such sites. Logging in through these third-party services may allow you to interact with other users that maintain accounts through those services.

3. What Does Coffy Do with the Personal Information it Collects?

Coffy uses personal information it receives for several purposes:

- <u>Site:</u> To operate and maintain our Site and the products and services offered through our Site. For example, we use personal information to fulfil your purchase requests, including processing payments, and to customize your experience on our Site, such as by tailoring the content or experiences we show you.
- Communication: To contact you through email, phone, notices posted on our websites or apps, and other ways. We will send you messages about the availability of our Site, security, customer service, or other service-related issues. We may also send messages about the Site, updates, reminders, and promotional messages in accordance with your communications preferences. You may change your communication preferences at any time. Please be aware that you cannot opt-out of receiving service messages from us, including security and legal notices.
- <u>Customer Support:</u> In connection with customer service inquiries and matters, such as to investigate, respond to and resolve complaints and service issues.
- <u>Marketing:</u> For marketing purposes, such as to develop our marketing strategy and offer contests or other promotions and to fulfil any related awards or discounts;
- Research and Development: For research, analytical, recordkeeping, and reporting purposes; to develop and test new products, features and ideas; to learn about our customer base and Site and to evolve and improve our Site, products and services.
- <u>Security and Investigations:</u> We use your information to maintain the security of our Site, including to verify your identify, to investigate or prevent possible fraud or other violations of our Terms of Use or this Privacy Notice and/or in connection with possible attempts to harm our members, business members or other third parties.
- Other: For any other purpose identified at the point of collection or otherwise with your consent.

4. What is the Legal Basis for Processing Personal Information (EEA visitors only)?

If you are a visitor from the European Economic Area, our legal basis for collecting and using the personal information described above will depend on the personal information concerned and the specific context in which we collect it. However, we will normally collect personal information from you only where we have your consent to do so, where we need the personal information to perform a contract with you, or

where the processing is in our legitimate interests and not overridden by your data protection interests or fundamental rights and freedoms.

If you have questions about or need further information concerning the legal basis on which we collect and use your personal information, please contact us using the contact details provided under the "How to contact us" heading below.

5. Who does Coffy Share My Personal Information With?

We may disclose your personal information to the following categories of recipients or in the following circumstances:

- third party services providers and partners who provide data processing services
 to us (for example, to support the delivery of, provide functionality on, or help to
 enhance the security of our Site, payment card processors, customer support
 vendors, hosting vendors, scheduling providers and market research and
 marketing vendors), or who otherwise process personal information for purposes
 that are described in this Privacy Notice or notified to you when we collect your
 personal information.
- to anyone who visits our Site if you voluntarily share information about yourself in a public area on our Site, such as a public profile or restaurant ratings. You should be aware that any content or information you choose to disclose in these areas can be read, collected and used by other users, the general public and other sites (including search engines).
- to any competent law enforcement body, regulatory, government agency, court or other third party where we believe disclosure is necessary as a matter of applicable law or regulation, to exercise, establish or defend our legal rights, or to protect your vital interests or those of any other person;
- in connection with an actual or potential merger, sale, acquisition, investment, assignment, reorganization, joint venture, or transfer of all or part of Coffy' business, assets, affiliates, including if Coffy should ever file for bankruptcy or a related proceeding, provided that we inform the relevant third party it must use your personal information only for the purposes disclosed in this Privacy Notice;
- to your employer (or similar entity), if you participate in any enterprise solutions or corporate programs;
- to any other person with your consent to the disclosure.

6. How does Coffy Keep My Personal Information Secure?

We use appropriate technical and organisational measures to protect the personal information that we collect and process about you. The measures we use are designed to provide a level of security appropriate to the risk of processing your personal information. We monitor our systems for possible vulnerabilities and attacks. However, we cannot guarantee 100% security of any information that you send us.

7. International Data Transfers

Your personal information may be transferred to, and processed in, countries other than the country in which you are resident. These countries may have data protection laws that are different to the laws of your country (and, in some cases, may not be as protective). This means that when we collect your personal information we may process it in any of these countries.

However, we have taken appropriate safeguards to require that your personal information will remain protected in accordance with this Privacy Notice. These include implementing the European Commission's Standard Contractual Clauses (and in the future may include Privacy Shield or similar certification) for transfers of personal information between our group companies, which require all group companies to protect personal information they process from the EEA in accordance with European Union data protection law. Our Standard Contractual Clauses can be provided on request. We have implemented similar appropriate safeguards with our third-party service providers and partners and further details can be provided upon request.

8. Data Retention

We retain personal information we collect from you where we have an ongoing legitimate business need to do so (for example, to provide you with a service you have requested or to comply with applicable legal, tax or accounting requirements).

When we have no ongoing legitimate business need to process your personal information, we will either delete or anonymise it or, if this is not possible (for example, because your personal information has been stored in backup archives), then we will securely store your personal information and isolate it from any further processing until deletion is possible.

9. Your data protection rights

You have the following data protection rights:

- If you wish to access, correct, update or request deletion of your personal information, you can do so by contacting us as explained below.
- In addition, you can object to processing of your personal information, ask us to restrict processing of your personal information or request portability of your personal information. Again, you can exercise these rights by contacting us.
- You have the right to opt-out of marketing communications we send you at any time. You can exercise this right by clicking on the "unsubscribe" or "opt-out" link in the marketing e-mails we send you or via our preference centre. To opt-out of other forms of marketing (such as telemarketing), then please contact us.
- Similarly, if we have collected and process your personal information with your
 consent, then you can withdraw your consent at any time. Withdrawing your
 consent will not affect the lawfulness of any processing we conducted prior to your
 withdrawal, nor will it affect processing of your personal information conducted in
 reliance on lawful processing grounds other than consent.

 You have the right to complain to a data protection authority about our collection and use of your personal information. For more information, please contact your local data protection authority. (Contact details for data protection authorities in the European Economic Area, Switzerland and certain non-European countries (including the US and Canada) are available here.)

You may contact us as explained in the "How to contact us" heading below. We respond to all requests we receive from individuals wishing to exercise their data protection rights in accordance with applicable data protection laws.

10. Third Party Sites

Our Site may contain links to third-party websites or mobile apps, including social sharing features and other related tools. Please be aware that Coffy does not control these linked websites or apps and that this Privacy Notice does not apply to any information you give to the owner of these websites or apps. We encourage you to read the privacy policy of any third-party website or app that you visit before you provide them with any information.

11. Updates to this Privacy Notice

We may update this Privacy Notice from time to time in response to changing legal, technical or business developments. When we update our Privacy Notice, we will take appropriate measures to inform you, consistent with the significance of the changes we make. We will obtain your consent to any material Privacy Notice changes if and where this is required by applicable data protection laws. You can see when this Privacy Notice was last updated by checking the "last updated" date displayed at the top of this Privacy Notice.

12. How to contact us

If you have any questions or concerns about our use of your personal information, please contact Coffee Club App Limited (the data controller) here.

Cookie Notice

Last updated: 3rd March 2020

This Cookie Notice explains how Coffy uses cookies and similar technologies to recognise you when you visit our websites and use our mobile applications ("Site"). It explains what these technologies are and why we use them, as well as your rights to control our use of them.

What are cookies?

Cookies are small data files that are placed on your computer or mobile device when you visit a website. Cookies are widely used by website owners in order to make their websites work, or to work more efficiently, as well as to provide reporting information.

Cookies set by the website owner (in this case, Coffy) are called "first party cookies". Cookies set by parties other than the website owner are called "third party cookies". Third party cookies enable third party features or functionality to be provided on or through the website (e.g. like advertising, interactive content and analytics). The parties that set these third-party cookies can recognise your computer both when it visits the website in question and also when it visits certain other websites.

Why do we use cookies?

We use first party and third-party cookies for several reasons. Some cookies are required for technical reasons in order for our Sites to operate, and we refer to these as "essential" or "strictly necessary" cookies. Other cookies also enable us to track and target the interests of our users to enhance the experience on our Websites. Third parties serve cookies through our Sites for advertising, analytics and other purposes. This is described in more detail below.

First and third-party cookies served through our Sites and the purposes they perform are described below:

- <u>Essential website cookies</u>: These cookies are strictly necessary to provide you with services available through our Sites and to use some of its features, such as access to secure areas.
- <u>Performance and functionality cookies</u>: These cookies are used to enhance the performance and functionality of our Sites but are non-essential to their use. However, without these cookies, certain functionality may become unavailable.
- Analytics and customisation cookies: These cookies collect information that is used either
 in aggregate form to help us understand how our Sites are being used or how effective
 are marketing campaigns are, or to help us customise our Sites for you.
- Advertising cookies: These cookies are used to make advertising messages more
 relevant to you and they perform functions like preventing the same ad from continuously
 reappearing and in some cases selecting and displaying advertisements to you across the
 internet that are based on your interests.
- <u>Social networking cookies</u>: These cookies are used to enable you to share pages and content that you find interesting on our Sites through third party social networking and other websites. These cookies may also be used for advertising purposes too.

What about other tracking technologies?

Cookies are not the only way to recognise or track visitors to a website. We may use other, similar technologies from time to time, like web beacons (sometimes called "tracking pixels" or "clear gifs"). These are tiny graphics files that contain a unique identifier that enable us to recognise when someone has visited our Sites or opened an e-mail that we have sent them. This allows us, for example, to monitor the traffic patterns of users from one page within our Sites to another, to deliver or communicate with cookies, to understand whether you have come to our Sites from an online advertisement displayed on a third-party website, to improve site performance, and to measure the success of e-mail marketing campaigns. In many instances, these technologies are reliant on cookies to function properly, and so declining cookies will impair their functioning.

Our mobile applications may include third-party application software development kits that provide mobile performance and analytics data, bug reporting features, and

APIs to third parties that help provide the Site, for social media functionality, and for marketing and advertising.

Does Coffy serve targeted advertising?

As described above, third parties may serve cookies on your computer or mobile device through the Sites to serve advertising. These companies may use information about your visits to this and other websites in order to provide relevant advertisements about goods and services that you may be interested in. They may also employ technology that is used to measure the effectiveness of advertisements. This can be accomplished by them using cookies or web beacons to collect information about your visits to this and other sites in order to provide relevant advertisements about goods and services of potential interest to you. The information collected through this process does not enable us or them to identify your name, contact details or other personally identifying details unless you choose to provide these.

How can I control cookies?

You have the right to decide whether to accept or reject cookies. You can exercise your cookie preferences for certain third-party cookies by clicking on the appropriate opt-out links provided above. You can also set or amend your web browser controls to accept or refuse cookies. If you choose to reject cookies, you may still use our Site though your access to some functionality and areas of our website may be restricted, you may worsen your overall user experience, since it will no longer be personalized to you and it may also stop you from saving customized settings like login information. As the means by which you can refuse cookies through your web browser controls vary from browser-to-browser, you should visit your browser's help menu for more information. To revoke consent, users may disable cookies by modifying their browser settings. The links listed below provide more information about what cookies are installed, how to allow, block or remove installation from your computer. Depending on which browser you use, the user may follow these links:

- Firefox: https://support.mozilla.org/en-US/products/firefox/protect-vour-privacy/cookies
- Chrome: http://support.google.com/chrome/bin/answer.py?hl=es&answer=95647
- Safari: http://support.apple.com/kb/ph5042
- Explorer: http://windows.microsoft.com/es-es/windows7/how-to-manage-cookies-in-internet-explorer-9

In addition, most advertising networks offer you a way to opt out of targeted advertising. If you would like to find out more information, please visit http://www.aboutads.info/choices/, https://www.networkadvertising.org/, or http://www.youronlinechoices.com. Please bear in mind that there are many more networks listed on that site than those that we use on our Website.

We use Google cookies for analytics and marketing purposes. You can <u>opt-out</u> of Google tracking through <u>Google Ads Settings</u>, Ad Settings for mobile apps, or any other available means. Google also provides a Google Analytics <u>opt-out plug-in</u> for the web.

How often will this Cookie Notice be updated?

We may update this Cookie Notice from time to time in order to reflect, for example, changes to the cookies we use or for other operational, legal or regulatory reasons. Please therefore revisit this Cookie Notice regularly to stay informed about our use of cookies and related technologies.

The date at the top of this Cookie Notice indicates when it was last updated.

Where can I get further information?

If you have any questions about our use of cookies or other technologies, please contact us here